Video Editing Trainee

Department: Communication Department

Vacancy reference: VideoEditingTrainee2023

The Communication department of EUN Partnership AISBL ("European Schoolnet") is looking for a highly motivated person, passionate about video editing to become our new trainee. The position will involve supporting European Schoolnet in the editing and production of videos for a variety of European projects focusing on the future of education. This position offers a great opportunity to work in an international environment, learn and liaise with colleagues and partners from all over Europe.

MAIN TASKS
The successful candidate will deliver the following tasks:

- Deliver the editing and postproduction of different videos related to Digital Education for EU funded projects.
- Assist in the production of interviews and educational related content (webinars, online courses, event videos, basic animations etc…), as well as corporate videos.
- Assist with the dissemination of European Schoolnet’s video outputs on our YouTube channel and website.
- Assist in podcast editing.
- Assist team members and the Communications Manager in all tasks assigned.

PROFILE AND SKILLS
The right candidate should have:

- Diploma in a relevant field (e.g. film school, digital video production school etc) or demonstrable equivalent experience.
- Good knowledge of the Adobe Creative Suite and especially Adobe Premiere Pro (Win OS)
- Previous experience in video production and editing is a plus.
- Well-versed in audio editing software. Basic knowledge of audio production and mixing.
- Basic knowledge of graphic and visual assets production (card names, slides etc)
- Proven knowledge of new formats and social media videos is a plus.
• Knowledge of basic animation and motion graphic (Adobe After Effects) is a plus.
• Fluent English. Additional languages are an asset.
• A keen eye for aesthetics and details.
• Strong organisational skills.
• Ability to learn fast and deliver quality results while respecting deadlines.
• Flexible and adaptable, with a willingness and determination to overcome issues and seek solutions.
• A team player with strong interpersonal and intercultural skills to succeed in an international environment.

USEFUL INFORMATION
• **Duration of contract:** 6 months’ internship, starting from 1st September. This is a full-time position.
• **Deadline for applications:** until the position is filled.
• **Location:** European Schoolnet, Rue de Trèves, 61, Brussels, Belgium. The trainee will have to be domiciled in Belgium during the traineeship.
• **Permit:** Applicants must be EU citizens or already possess a valid work permit for Belgium.
• **Benefits:** a stipend of 1100 €/month net for the duration of the internship; hybrid position: Remote working from the Belgian residence up to three days per week allowed (work from the office on Wednesdays & Thursdays); up to 10 days remote working from outside Belgium during the internship.
• **Interview process:**
  - Selected candidates will have an interview via video conference with the head of Communication and Human Resources.
  - Due to the volume of applications, only pre-selected candidates will be notified.

HOW TO APPLY

Please send your **motivation letter and CV** in English, as one single file to **jobs@eun.org**
Make sure to include the Vacancy Reference ‘VideoEditingTrainee2023’ in the subject of the email.

- The motivation letter should show how your background and interests fit the tasks planned for these internships.
- The applicant should be able to show a basic portfolio of previous jobs and productions.
- The motivation and CV file should be named: LASTNAME_FirstName VideoEditingTrainee2023.pdf

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1 You can find different online tools to combine pdfs, e.g. https://www.ilovepdf.com/
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ABOUT EUROPEAN SCHOOLNET
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