European Schoolnet is searching for an enthusiastic colleague to join the European School Education Platform Team. During the 6-month internship the successful candidate will contribute to tasks related to creating and implementing professional development opportunities for teachers, and to academic publishing and research. The internship offers a versatile opportunity to work in an international non-profit organisation and closely with topics related to teaching and learning in a digitalised world. An employment offer is possible upon a successful completion of the internship.

MAIN TASKS

- Assist with planning and delivering professional development opportunities to teachers, both face-to-face (training courses and workshops) and online (e.g., via MOOCs and webinars), including course design, content creation and moderation.
- Assist with identifying, designing and drafting pedagogical materials and content, such as teaching resources and lesson plans.
- Give support to animation of communities and networks of teachers.
- Give support to academic editorial processes, specially related to planning editorial procedure, calls for papers, peer-review processes, article selection, etc.
- Assist with user support requests.
- Any other relevant tasks.

PROFILE AND SKILLS

- At least Bachelor’s degree in a relevant field (e.g., pedagogy, education science).
- Understanding of pedagogical issues and ability to deploy them in materials and processes to be used by end-users.
- Experience in eLearning, online learning and distance education, including use of Learning Management Systems (LMS).
- Knowledge of pedagogical technologies research field and academic editorial publishing is an asset.
- Excellent level of computer literacy (MS Office), with experience using educational technology.
- Fluent written and spoken English. Additional languages are a plus.
- Strong communication, language and interpersonal skills.
- Good organisational skills, positive attitude, and interest in learning by doing.

OFFER AND CONDITIONS

- **Duration:** 6-month internship starting in May 2022. Full-time (38 hours / week).
- **Deadline for applications:** Until the post is filled. Early application is recommended.
- **Benefits:** A stipend of 1000 €/month net for the duration of the internship and travel expenses support.
- **Renewal:** Upon successful achievement, the internship can be followed by a CDD (Contract Duration Determinée – a fixed-term contract).
- **Location:** European Schoolnet, Rue de Trèves, 61, Brussels, Belgium. The position requires living in Belgium.
Eligibility: Applicants must be EU citizens or possess a valid work permit for Belgium.

HOW TO APPLY

Please send your application by email to jobs@eun.org with email subject “ESEP pedagogical internship – LASTNAME”.

The email should include:

- Your CV and motivation letter in English, as a single PDF file (max. 3MB).
- The motivation letter should show how your background and interests fit the tasks planned for this position.
- Please mention also when you would be available to start if selected.

Interviews: Interviews will take place as soon as possible at distance or in person in Brussels. Due to the volume of applications, only pre-selected candidates will be notified.

ABOUT EUROPEAN SCHOOLNET

European Schoolnet is the network of over 30 European Ministries of Education, based in Brussels. As a not-for-profit organisation, we aim to bring innovation in teaching and learning to our key stakeholders: Ministries of Education, schools, teachers, researchers, and industry partners. Since its founding in 1997, European Schoolnet has used its links with education ministries to help schools make effective use of educational technologies, equipping both teachers and pupils with the skills to achieve in the knowledge society.

ABOUT THE TEAM

Operated by European Schoolnet, the School Education Gateway (including its Teacher Academy) is the European Commission platform for all school education stakeholders. It offers a vast selection of content (articles and videos), professional development opportunities (online courses and webinars), and many more for schools and anyone interested to stay up to date about European policy and practice on school education. The School Education Gateway is closely related with the eTwinning platform. During 2022, the two platforms will merge into a single platform, called the European School Education Platform.